

The prime responsibility of the Southwark Street Pastors Co-ordinator is the promotion, management and co-ordination of the Street Pastor charity in Southwark.

Job Description

1. To develop strategies to promote and move the Street Pastors charity forward in Southwark
2. To be responsible for speaking about and presenting the work of Street Pastors and Ascension Trust to relevant persons and organisations, including, but not limited to, churches, schools, Police, Southwark Council, and Transform Southwark
3. To liaise and meet regularly with the Senior Street Pastors/Team Leaders to ensure regular patrols take place and are well managed and reported on
4. Take out interested parties as observers (wearing Observer Jackets) with teams, ensuring each Observer signs the Observer's Agreement in advance
5. To attend the monthly Street Pastor Prayer, and liaise with the Prayer co-ordinator on a regular basis
6. In association with the trustees, to be involved in the fundraising for the area
7. To be involved in the recruitment and ongoing training of Street Pastor volunteers in Southwark
8. To comply with the Street Pastor policies, and any procedures and guidelines adopted by the charity Transform Southwark
9. To continuously assess the effectiveness of Street Pastor volunteers and encourage them on a regular basis
10. To regularly brief the local Steering Group on the work and development within the local area, attending meetings if required
11. To produce reports and newsletters, as and when required by Ascension Trust, Police, the council and/or other stakeholders, including Trustees
12. To ensure the Southwark Street Pastors website is kept up to date, and any social media contacts/postings comply with the Street Pastor Co-ordinator's Handbook
13. To process any DBS checks required, including verifying documentation
14. To order and process Street Pastor uniform items from HQ as and when required
15. To keep and maintain records as required by Ascension Trust and other stakeholders
16. To Prepare quarterly financial returns for the Ascension Trust and to be a bank signatory
17. To adhere to the Street Pastor Ethos and Code of Conduct, and to encourage all other volunteers associated with the charity to do the same
18. Additionally, Co-ordinators may be required to attend training events and meetings, online or in person, as requested by Ascension Trust, and be willing to support the work by undertaking additional duties as and when required